Individual Funding Requests: Referrer’s Guide

Making Difficult Choices

Introduction
Every year, Kernow Clinical Commissioning Group receives money from the Government to pay for health services. It is our responsibility to achieve best value for money and to spend it for the benefit of all our population. Demand for healthcare continues to grow and we have to prioritise the most effective and cost effective treatments available. Decisions to fund new treatments mean less is available for other health services. Difficult choices have to be made over the health care we can afford and which benefits the most people. We try hard to make these choices in a way which is impartial, consistent and fair.

What is an Individual Funding Request?
This is a request made by you, for treatment which is not routinely funded by the NHS. In making a request, you need to show evidence that there is an ‘exceptional clinical need’.

What does exceptional clinical need mean?
In making a case for consideration, you should provide evidence that:

‘The patient is significantly different to the general population of patients with the condition in question and is likely to gain significantly more benefit from the intervention than might be normally expected for patients with that condition.’

How do I apply for funding?
Please complete an application form. These can be found at our website www.kernowccg.nhs.uk and by following the tabs

- Get Info
- Individual Funding Requests

Please familiarise yourself with the Individual Funding for Treatments Policy.

Which form do I complete?
Low Priority Treatment Request: For procedures of limited clinical benefit (including cosmetic surgery).
Special Case Treatment Request: For medicines and other treatments (including investigations) not approved or reviewed by NICE.
What happens next?
Your application will be triaged and:

- **Agreed**, where the requested treatment meets an existing policy or pathway.
- **Refused**, when there is a clear policy covering the situation and where there is no evidence of exceptional clinical need.
- **Returned**, if further information is required.
- **Forwarded**, to the relevant panel.

How does the panel make decisions?
The panel operates within an ethical decision-making framework. The following is taking into account:

- Evidence of clinical and cost effectiveness
- Evidence of exceptional clinical need
- The needs of the patient
- The needs of the community

What happens after the panel has met?
Within five days you will be informed of the panel’s decision and why they made it.

What can I do if funding is not approved?
**Reconsideration**: If there is new or additional evidence which the panel did not see, a case can be made for reconsideration.
**Appeal**: If it is felt that the Panel did not follow the decision making process as outlined in the ‘Individual Funding of Treatments outside Commissioned Services’ policy. Any appeal must be made within three months of the panel decision.

**Complain**: If a patient is unhappy with the outcome.

KCCG Contact details
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